

Critical Incident Plan for Preventing COVID-19 (Coronavirus)

Risk Procedures and Risk Assessment

Progression of restrictions / Staged Response

At Cascade MAT we have 4 stages for dealing with medical incidents /outbreaks.

Response Stage	Trigger	Key Actions	Who is responsible	Notes
STAGE 1 – General (everyday hygiene and procedures)	None	<ul style="list-style-type: none"> - General reminders for hygiene - Effective handwashing facilities and soap available - Follow usual absence periods for sickness 	Head/SLT Admin Staff	
STAGE 2 – Prevention	<p><u>Where an increased risk is present</u></p> <ul style="list-style-type: none"> - Increased absence rates of pupils or staff - Local increases in sickness e.g. coronavirus - Public health alerts - Suspected cases of specific illness in school or within the community 	<ul style="list-style-type: none"> - Increase hygiene procedure - Communication with key people including key information (staff, pupils and families, users of the site) - Specific hygiene lessons in class - Increased enforced use of handwashing before and after eating of food - Enforce 7 day isolation for those (and siblings) with symptoms of fever and coughing. - In the event of suspected infectious disease such as Coronavirus, follow Public Health England guidelines of self-isolation for a period of 14 days or as instructed. - Consider the types of trips and events and make changes as necessary (e.g. those where lots of close contact / touch points) - Review Core Control Measures and make changes as necessary - Use Y code for pupils who's are families are self-isolating - Notify the LA of children with health vulnerabilities - Daily review of the situation 	EHT/Head/SLT Governors Admin Staff	
STAGE 3 – Mitigate/ Delay	<p><u>Where a significant risk is present</u></p> <ul style="list-style-type: none"> - Direct case or increased likelihood of cases - Public Health England Advice for restrictions 	<p>Consider reducing contact situations:</p> <ul style="list-style-type: none"> - Assemblies - Carpet time - School events - Visits <p>Consider:</p> <ul style="list-style-type: none"> - Any screening measures e.g. use of a thermometer in school. - Increase time of exclusion from school for those with symptoms (based on PHE) - Sending home any children/staff/visitors with <u>any</u> symptoms - Additional Cleaning including deeper cleans - Reduction or exclusion of visitors into school - Parents to drop off at outside doors - Put classes together to cover sick staff 	EHT/Head/SLT Staff Governors	

<p style="text-align: center;">STAGE 4 – Containment</p>	<p><u>Where specific and/or significant changes or restrictions need to be in place.</u></p> <ul style="list-style-type: none"> - High levels of sickness - High rates of absence - Significance of danger of disease or illness 	<ul style="list-style-type: none"> - Part / full closures of site / classes - Deep cleaning of all areas - Closure of building - Plans in place for contacting vulnerable children during a period of closure - Work prepared for pupils to complete at home - Lunches provided from the car park for pupils until a period of lockdown - Hampers prepared for families in need during a period of lock down 	<p>EHT/Head/SLT/ Governors</p>	
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